



Swing Gate Lane | Berkhamsted | Hertfordshire HP4 2RP
Telephone: 01442 866757 | Fax: 01442 865467
Email: admin@thomascoram.herts.sch.uk
Web: www.thomascoram.herts.sch.uk

Headteacher: Mr R Halls BA (Hons) QTS NPQH

5 July 2016

## To parents/carers with a sibling in Year 2 at Victoria Infant School

Dear parent/carer

I hope you're looking forward to your Year 2 leavers' productions at Victoria on Friday, 8 July, 2016.

Following some communication between the schools, I can confirm that I am happy to authorise the absence of pupils with a younger brother/sister in Year 2 at Victoria to enable them to attend the leavers' production with you.

## I understand that:

- Rowan Class's performance is at 9:15am Thomas Coram children should be brought into school after the performance
- Yew Class's performance is at 1:30pm Thomas Coram children may be collected from Reception at the end of the morning session at 12.15pm. Please ensure your child knows that they are to come to Reception to meet you at this time.

If you intend a Thomas Coram pupil to accompany you to see a performance, please complete and return the slip below so we are aware of which pupils may be arriving late, and which are being collected early.

Yours sincerely

Mr R Halls Headteacher





## Year 2 Performance at Victoria Infant School

- \*My child will be attending the 9.15 am performance at Victoria Infant School on 8 July 2016.
- \*My child will be attending the 1.30pm performance at Victoria Infant School on 8 July 2016 and I will collect him/her at 12.15pm.
- \* please delete as appropriate

Signed	parent/carer
Child's name	Class