



19 September 2014

### Volunteering in School

We really value volunteer adults helping in school whether this is on a "one off" occasion or on a regular basis. It is also very helpful to have a list of parents who have indicated that they would like to help out occasionally who we can contact as the need arises.

- Specific areas where we are looking for help at the moment are as follows:
- Listening to reading in classes
- Practical help in class eg cooking, sewing
- Accompanying visits
- Help with school productions
- Running a lunchtime club
- Running an after school club

We know that parent/carers have many and varied talents; many of which are unknown to us. If you have a particular interest/job/talent that you think would benefit our pupils and/or school community please could you share this with us eg a talk, advice for a gardening club, eco club etc.

However, under our safeguarding rules, it is necessary for adults wishing to help out on a regular basis to undergo certain safeguarding checks. A regular basis is defined as "once a week or more" or "4 times a month". The office staff will contact you if your offer of help, indicated on the form below, comes under such an activity.

If you are interested in volunteering, please complete and return the form below by **Friday 26 September 2014**.

✂ .....

### The Thomas Coram Church of England School

**In order to be included in our list of volunteers please return this form by Friday 26 September 2014**

Child's name ..... Class .....

Your name (in capitals please) .....

Please indicate on the form below your area(s) of interest

<b>Regular volunteering</b>	Day and times available
Listening to reading in classes	
Practical help in class eg cooking, sewing	
Running a lunchtime club – please give details	
Running an after school club – please give details	
<b>Occasional Volunteering</b>	
Accompanying visits	
Help with school productions	
Any other interest/job/talent	

Any other information you would like to share with us (eg would rather not help in own child's class):